



Village of Westchester

10300 West Roosevelt Road, Westchester, IL 60154
Phone: (708) 345-0199 • Email: Building@westchester-il.gov

Date Received

APPLICATION FOR COMMERCIAL CONCRETE PERMIT

Date: _____ Site Address: _____

Name of Property Owner: _____ Phone: _____
Address: _____ Email: _____
Contractor: _____ Phone: _____
Contractor Address: _____ Email: _____
Description of work: _____
Cost of work: _____

DESCRIPTION OF WORK

Permit Fees: Parking lots & Driveway: \$0.10/sf, minimum \$200 Approach: \$75*** Curb Cut: \$50***
Other Concrete: \$75 (stairs, walks, patio, etc.): 1.75% cost of job, minimum \$125
Asphalt resealing/stripping/maintenance: 1.75% cost of job, minimum \$125

Inspection Fees: \$100 each

Driveway: ☐ Concrete ☐ Asphalt ☐ Paving Bricks ☐ Curb Cut
Flat Work: ☐ Sidewalk ☐ Patio ☐ Stairs ☐ Stone/Brick Wall ☐ Other

No error or omission in either the plans or application, whether said plans or application have been approved by the Building Commissioner or not, shall permit to relieve the applicant from constructing the work in any other manner than that provided for in the Ordinance of this Village relating thereto. The Applicant having read this application and fully understanding the intent thereof declares that the statements made are true to the best of my knowledge and belief.

Signature: _____ **Date:** _____

Print Name: _____

Application Requirements:

- Application Form: Fill out a copy of this application form.
- Provide a signed contract with detail scope of work (all vendors must be registered prior to permit release)
- Current Plat of Survey
- Proposed Site Plan: Two copies of proposed site plan showing a sketch of the proposed work and all size & setback dimensions.
- Parking lot striping/stall plan
- Call JULIE (Joint Utility Locating Information for Excavators) at 1-800-892-0123 allowing 48 hours to locate utilities

PLEASE NOTE: IF YOU WILL HAVE A DUMPSTER ON SITE, A SEPARATE DUMPSTER PERMIT IS REQUIRED.

Concrete Construction Requirements for Westchester

INSPECTIONS:

You must contact the Building Department (708-345-0199) and schedule the necessary inspections.

- **Pre-pour Inspection:** Before pouring or covering of any flatwork.
- **Final Inspection:** A final inspection is required.
- **ROW Inspection:** An inspection to verify no damage to the public right of way must be scheduled

CODE SPECIFICATIONS:

- **Curbs:** Any mountable (roll over) curb at the driveway shall be required to be replaced with a depressed curb and gutter. Curb removal and replacement shall be accomplished by saw cutting and removing the limits of existing curb and gutter and replaced with a depressed curb and gutter, "Sawing off" the top of the curb will NOT be allowed.
- **Driveway Approaches (portion between sidewalk and curb):** Concrete ONLY
- **Concrete:** All concrete shall be 6 bag mix (4000psi) for flat work and 5 ½ bag mix (3500psi) for footings and foundations. All air entrained.
- **Driveway Pitch:** Driveway must be pitched for proper drainage. If adjacent to foundation, top of driveway to be 4" below top of foundation.
- **Approach, public sidewalk and garage slab:** 5" thick concrete over 4" compacted gravel fill. Welded wire mesh (6 x 6 x W1.4 x W1.4) 2-1/2" below surface. ½ " expansion joints at the sidewalk and curb. (**WWM not required on sidewalk**)
- **Driveway and other flat work:** Minimum of 5" thick concrete over 4" compacted gravel fill. Control joints every 12 to 15 feet. ½ " expansion joints at garage apron, public sidewalk and against house foundation. (**WWM is required on driveway**)
- **Asphalt:** Base course shall be 4" of thoroughly compacted gravel. Surface course 2" minimum
- **Brick Pavers @ drive:** 10" CA6, 1 – 2" sand or limestone.
- **Brick Pavers @ patio:** 6" stone, 1 - 2" sand.

**DUMPING OR PLACEMENT OR BROKEN CONCRETE OR GRAVEL ON THE STREET IS NOT ALLOWED.
VIOLATION MAY RESULT IN THE LOSS OF THE GUARANTEE DEPOSIT.**



Village of Westchester

10300 ROOSEVELT ROAD, WESTCHESTER, IL 60154

(708)345-0020 FAX (708)345-2873

WWW.WESTCHESTER-IL.ORG

Parking Lot Sealing & Striping Resource Guide

A permit is required when performing parking lot sealcoating & striping. If you have hired a contractor(s) to perform the work, they must [register with the village](#) before issuance of the permit. If you have any questions regarding permitting, please contact the Community Development Department at 708-345-0199 or building@westchester-il.gov.

Current fees:

- » **Plan review fee: TBD**
- » **Permit fee: 1.75% cost of job, minimum \$125.00**
- » **Inspection fee: \$100.00 each**

Submittal Requirements:

- » Village permit application
- » Two (2) copies of a site plan clearly showing the parking lot striping as well as all ADA Disabled parking stalls
- » Two (2) copies of the contractor's written proposal to the customer stating the exact work that is proposed. Also note the total number of parking spaces and disabled spaces to be provided.

Required Inspections:

- » Final Inspection: Inspections can be scheduled by contacting the Community Development Department at 708-345-0199.

Code Requirements:

- » Typical parking lot striping includes spaces that are a minimum of 8.5' wide and 20' long. Single or double lines are permitted, although single lines are preferred. Yellow or white paint can be used, although yellow paint is required for all disabled stall striping.
- » ADA Disabled parking spaces are typically two spaces with one space being accessible and striped, while the other being the parking space. The minimum ADA space is 16' wide (8' accessible, 8' parking).
- » In addition to the posting of the sign, it is required that the wheelchair symbol be painted on the ground of the accessible disabled parking space. Yellow paint shall be used for the symbol. — Background painting in blue or any other color is not permitted.
- » Typical disabled signage is to be used which meets the current Illinois Accessibility Code. The penalty fee of \$250.00 must be posted. The sign must be at the head and centered in the middle of the 16' ADA space. The bottom of the sign should be at least 4' above grade.